

**BREWSTER COUNTY
Commissioners Court**

JIM WESTERMANN
Commissioner, Pct. 1

RUBEN ORTEGA
Commissioner, Pct. 3



SARA COLANDO
Commissioner, Pct. 2

MO MORROW
Commissioner, Pct. 4

GREG P. HENINGTON
County Judge

Regular Commissioners Meeting: October 29, 2024, at 9:30 AM

**Brewster County Courthouse, Commissioners Courtroom
201 W. Ave. E Alpine, Texas 79830**

AGENDA

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Review, discuss and take necessary action to approve previous meeting minutes**
 - A. Commissioners Court Meeting of October 8, 2024**
 - B. Special Commissioners Court Meeting of October 18, 2024**
- 5. Public Comment - Comments are limited to 5 minutes per person. Members of the public are also welcome to participate in public comment by calling 432-244-6663**
- 6. Recognition & Announcements**
- 7. County Judge Report - for informational purposes only**
- 8. Report from City of Alpine representative; discussion only, no action required**

9. **Presentation from Emergent Air regarding performance statistics and other updates**
10. **Brewster County Project List**
11. **Review, discuss and take possible action regarding the approval of an application for the FY2025 Formula Grant Program related to indigent defense.**
 - A. **2025 Brewster County Resolution Indigent Defense Grant Program**
12. **Review, discuss and take possible action on the following capital expenditure item:**
 - A. **Purchase of Caterpillar Loader Model 930 with grapple rake attachment in the amount of \$284, 710. Purchase is being made under Sourcewell cooperative contract # 238197. Funding to come from the Local Assistance and Tribal Consistency Fund.**
13. **Review, discuss and take possible action to declare the following items as salvage with approval to place it on the county's online web auction**
 - A. **CAT Loader IT18B from Road & Bridge Department**
 - B. **2010 Ford Pick-up from Building Maintenance Department**
14. **Review, discuss and take possible action to enter into a maintenance contract with Cycletek, LLC to provide preventative maintenance for county stand by generators**
 - A. **Cycletek, LLC Quote for Brewster County**
15. **Review, discuss and take possible action to approve \$188,000 for the purchase of a new dump truck. Funding to come from Project List (ARPA). Approval to pay for unit upon proper receipt and documentation. Purchase is being made through Buy Board Cooperative**
16. **Road & Bridge Department**
 - A. **Superintendent's Report**
 - B. **Review, discuss and take appropriate action for general work/ permits/ contract of Road & Bridge Department**
17. **Emergency Management Department**
 - A. **General Report - Emergency Management Coordinator**

18. Treasurer's Office

- A. Financial Reports / Updates**
- B. Discussion, review, and appropriate action related to financial administration and policies**

19. Review, discuss and take possible action to approve award to selected grant management firm for grant pre-application, application and implementation services for the Brewster County 2025-2026 Texas Community Development Grant Fund Program as administered by the Texas Department of Agriculture. Additionally, to authorize the Brewster County Judge to negotiate and agree to a final fee on behalf of Brewster County, if applicable.

- A. Tx CDBG Resolution**

20. Brewster County Comptroller

- A. General Bills / Discussion and appropriate action regarding to**
 - 1. Budget Amendments**
 - 2. Line-Item Adjustments**
- B. Financial Reports / Updates**
- C. Review, discuss and take possible action for a line item transfer of \$66,645.00 from the ARPA fund 950-497-570 (Capital Outlay) to ARPA fund 950-497-400 (Professional Fees) for the fiscal year 2024. These funds will be used to pay final invoice due to GrantWorks for administering the ARPA funds.**
- D. Review, discuss and take possible action for a budget amendment to increase Emergency Management line item 010-413-476 (Emergency Preparedness) from zero to \$29,000. This budget amendment is being requested due to the ESD # 1 agreement to absorb the \$29,000 into their budget for the purposes of funding Terlingua Fire & EMS.**
- E. Review, discuss and take appropriate action on Xerox Copy Machine proposal for Finance Department.**
- F. Review discuss and take possible action on the following policies and procedures related to the Brewster County financial operations**

21. Brewster County Tourism

- A. Report from Robert Alvarez, Executive Director:
General update, travel shows, marketing, finances, visitation status, project reports and issues**
- B. Discussion and appropriate action for general work, contracts, and**

agreements for Brewster County Tourism to go forward

22. Closed meeting of Commissioners Court, if necessary

If, during the course of the meeting covered by the notice, the Commissioners Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners Court on the date, hour, and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

If necessary, following any closed or executive meeting the Commissioners Court will convene in open session to take any final action, decision, or vote on any matter deliberated in closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

23. Schedule next Regular Commissioners Court Meeting on November 12, 2024, at 9:30 A.M.

24. Adjourn

ATTEST:



Greg P. Henington
Brewster County Judge

FILED
At 9:25 o'clock A M
Date October 25, 2024

SARAH VASQUEZ
County Clerk, Brewster County, TX
By [Signature] Deputy